
CITY OF SEDRO-WOOLLEY

City Council Study Session
6:00 P.M. May 5th, 2021
Via ZOOM meeting

Call to Order

Mayor Johnson called the council study session to order at 6:00 P.M.

Roll Call

Present: Mayor Julia Johnson, Council Members: Glenn Allen, Karl de Jong, JoEllen Kesti, Kevin Loy, Brendan McGoffin, and Chuck Owen. Staff Members: Fire Chief Frank Wagner, Police Chief Lin Tucker, Police Lieutenant Dan McIlraith, Public Works Director Mark Freiburger, Public Works Supervisor Nathan Salseina, Solid Waste Supervisor Leo Jacobs, Director of Planning John Coleman, Director of Information Technology Bill Chambers, and City Supervisor / Finance Director Doug Merriman.

Manager and Directors present 2022 Budget needs

Fire Chief Frank Wagner—presented statistics regarding the growth in responses by the Fire Department/EMS over the past decade as well as the ongoing staffing efforts to keep residents and volunteers at an optimum level for adequate coverage at all times. Also planning on accepting the ambulance near the end of this year. It was ordered last year and takes about 300 days from order to delivery. Schedule also calls for two more ambulances in the next 18 months so that will be in the works.

Police Chief Lin Tucker/Lt Dan McIlraith— presented information detailed in a couple of handouts and a packet which can be review on pages 3-7 of the “packet” link for tonight’s meeting.

Public Works Director Mark Freiberger—gave a slide presentation for the Wastewater Treatment Plant projects as well as the Public Works and Engineering departments in regards to the expected growth of the population, the Olmstead Park project, the Cascade Trail extension and all of the other projects that are in the works. This presentation can be reviewed at the link listed below all of the notes for this meeting.

Public Works Supervisor Nathan Salseina—presented information about the crew who take care of and maintain the streets, parks, storm water, cemetery, and city-owned facilities and how the increase in assets and land have really outpaced the size of the crew. Staffing needs are increasing and that is a very important part of the 2022 budget. The detailed slide presentation may be reviewed through the link at the bottom of these minutes, under the Operations Division Presentation.

Solid Waste Supervisor Leo Jacobs—spoke about the Solid Waste division as well as the fleet maintenance being handled by his staff. On a weekly schedule, they service 4000 residential and 300 commercial customers for both garbage and recycling. With increase in subdivisions, all of the routes are at a maximum. Staffing will be the biggest challenge to keep up service with all of the additional residential units being developed and more customers coming in. This will require an additional staff member in 2022. Yard waste recycling is increasing by about 100 customers each year. So running that all in one day with two trucks is substantial. On the fleet side of things, orders for large equipment are running about one year out so in order to get a new garbage truck or bucket truck, it will take one year from ordering to receiving the truck so we need to think ahead and plan for that lead time. With the new operations building, that will be a better work space for the mechanic to be able to actually get the trucks in and work on them out of the rain and weather. Also need to start looking to hire a second mechanic in the near future.

Director of Building, Planning and Permits John Coleman—gave a slide presentation covering the impacts of population growth and how that impacts the building department by the increase in administering permits and the planning department working with land use permits and developing regulations for how development occurs in the city. The slide and details can be reviewed by following the link at the bottom of these minutes, and listed as: Building and Planning Presentation.

Director of Information Technology Bill Chambers—prepared a slide presentation which is available for review utilizing the link listed below but spoke about the width and breadth of the IT department and is critical for the city’s operations. IT touches every department and maintains the data, security and operation of systems city-wide. Touched on how the pandemic has highlighted the need for alternative ways of getting the work done. Technology initiatives will continue to focus on availability and mobility while maintaining security and compliance with things like HIPAA and other sensitive data. Please visit the link listed below to see the full slide presentation.

City Supervisor/Finance Director Doug Merriman—gave a slide presentation covering financials and the impacts of the COVID-19 pandemic on the city and revenues as well as the impacts it had on businesses and the government itself. The full slide presentation can be reviewed by going to the following website and clicking the City Supervisor and Finance Presentation link under the heading “Additional Content”

All referenced presentations can be found here, under the Additional Content area:

https://www.ci.sedro-woolley.wa.us/agenda_details_T4_R507.php

Links are listed by the department giving the presentation.

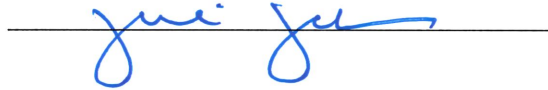
Adjournment

Study Session was adjourned by Mayor Johnson at 8:12 P.M.

ATTEST:

APPROVED:

A handwritten signature in black ink, appearing to read 'Dora Johnson', written over a horizontal line.

A handwritten signature in blue ink, appearing to read 'Dora Johnson', written over a horizontal line.